

The Methodist Church
Wolverhampton and Shrewsbury District

Registered Charity Number 1134902

Trustees' Annual Report and Financial Statements

for the year ended
31st August 2017

The Methodist Church

Wolverhampton and Shrewsbury District

Trustees' Annual Report and Financial Statements for the year ended 31st August 2017

CONTENTS

	Pages
Trustees' Annual Report	2 - 7
Statement of Financial Activities	8
Balance Sheet	9
Statement of Cash Flows	10
Notes to the Accounts	11 - 21
Declarations	22
Independent Examiner's Report	23

Wolverhampton and Shrewsbury Methodist District

Trustees' Annual Report for the year ended 31st August 2017

Reference and administrative information

Registered charity name Wolverhampton and Shrewsbury Methodist District

Registered charity number 1134902

Trustees (members of the District Council)

The members of the District Council at the date of this report and those who served during the year ended 31st August 2017 are as follows:

Rev Rachel Parkinson - Chair	
Rev David Lavender (until 31/8/17) - Deputy Chair	
Rev Philip Hoar - Deputy Chair (from 1/9/17)	
Mrs Beatrice Cloke - Synod Secretary	
Mr Christopher Reed - District Treasurer	
Mr David Ashfield (until 19/10/16)	Mrs Pamela Lavender (until 31/8/17)
Rev Keith Beckingham (until 31/8/17)	Mr Leon Murray
Rev Beverley Boden	Mr Brian Oakley
Mr William Burden (appointed 1/9/17)	Rev Christopher Parkes
Rev Christopher Collins (appointed 1/9/17)	Rev Trevor Pratt
Rev Nicholas Collison (appointed 1/9/17)	Mr Peter Prescott
Rev Kathryn Cook (appointed 1/9/17)	Mrs Margaret Reynolds
Mr Roy Cross (until 31/8/17)	Rev Neil Richardson
Mrs Angela Evans (appointed 1/9/17)	Rev Pauline Salter
Mr Roy Evans	Miss Andrea Sheppick
Mrs Elizabeth Green (until 31/8/17)	Rev Mark Sherman
Rev Richard Hall	Rev Ajay Singh (appointed 1/9/17)
Miss Jacqueline Hill (until 31/8/17)	Rev Seija Wallace
Rev Kevin Jones	Mr Robert Whitehouse (appointed 1/9/17)
Rev Derrick Lander (appointed 1/9/17)	Rev Denise Williams (appointed 1/9/17)

Principal address District Office
Beckminster Methodist Church
Birches Barn Road
Wolverhampton
WV3 7BQ

Telephone 01902 658383

Website wsmethodist.org.uk

Independent examiner Mr G.H. Tonks
Chartered Accountant
46 Park Lane
Shifnal
TF11 9HD

Bankers	The Co-operative Bank PLC	Central Finance Board of the
	PO Box 250	Methodist Church
	Delf House	9 Bonhill Street
	Southway	London EC2A 4PE
	Skelmersdale	
	WN8 6WT	

Trustees' Annual Report for the year ended 31st August 2017

Objectives and activities

The purpose of the Wolverhampton and Shrewsbury District is laid out in Standing Order 400A of the Constitutional Practice and Discipline of the Methodist Church, namely that: *“the District is constituted to advance the mission of the Church in the region, by providing opportunities for Circuits to work together and support each other, by offering them resources of finance, personnel and expertise which may not be available locally and by enabling them to engage with the wider society of the region as a whole and address its concerns.”*

The District comprises around 220 local Methodist churches grouped into 12 circuits and served by a ministerial team of around 60 active ministers. There are around 7,600 people holding membership of churches in the District but their outreach extends to a much wider group: around 20,000 people are involved in the life of the churches through over 990 separate groups or community engagement activities.

A new Chair of District, Rev'd Rachel Parkinson, took up post in September 2016. Under new leadership the objectives remain unchanged but there has been some adjustment to the way they are worked towards, for instance by a gradual slimming-down of the schedule of meetings in the District.

There was also considerable change in ordained leadership as the District welcomed three Circuit Superintendents, two more presbyters and a deacon into post, plus three probationer presbyters working towards ordination. Very sadly one of the probationers, Rev'd Chris Hardy, died unexpectedly within months of taking up post in the Shropshire and Marches Circuit.

The District Mission Enabler, Helen Laird, left her post part-way through the year to take up another opportunity with the Worcester Diocese. The District undertook exploration of how this post might be reimagined - taking inspiration from the Chester & Stoke District - before re-advertisement.

The theme of “Prayer” ran through the life of the District in this period, being the focus of both of the Representative Synods. The “measure” of this activity was the degree of District involvement in the Thy Kingdom Come initiative which ran between Ascension and Pentecost, led by the Church of England but adopted internationally. A good deal of grassroots involvement was stimulated across the District with a diverse array of events offering communities the opportunity to pray in a range of ways. The District partnered with the Worcester Diocese in hosting an open-air event on Pentecost Sunday in the Priory ruins in Dudley.

Prayer was also the focus of a well-attended day conference held during the visit of the President and Vice-President of the Conference to the District, Rev'd Roger Walton and Mrs Rachel Lampard. In addition, visits were made to the Ablewell Advice Centre in Walsall, (where the Chair and Vice-President undertook a sponsored trolley-fill for the foodbank to mark Red Nose Day) and to Wolverhampton Pioneer Ministries.

In the Autumn session of the Presbyteral Synod, ministers were helped to explore the causes of poverty in this region and to understand the sanctions regime as it applies to benefit claimants, through a presentation by Paul Morrison from the churches' Joint Public Issues Team.

Public benefit

The activities mentioned above have been undertaken so as to further the District's purposes for the public benefit and the District Council has had regard to the guidance on public benefit issued by the Charity Commission.

Trustees' Annual Report for the year ended 31st August 2017

Achievements and performance

- Wolverhampton Pioneer Ministries, a Fresh Expression of Church jointly supported with the Lichfield Diocese, won the top award for the Advancement of the Gospel from the Christian Funders' Forum.
- The District recorded wide participation across its geography in the ecumenical Thy Kingdom Come initiative.
- The Reimagine Church Conference, jointly organised with the Birmingham District, attracted an attendance of 170 people.
- The District and the Lichfield Diocese hosted a successful residential conference for lay-people, Food for the Journey, looking at the writings of St Paul.
- Three groups, two of adults and one of young people, travelled to Rwanda during the year to further the partnership the District has with the Free Methodist Church in that country.
- The District facilitated the attendance of young people from a number of Circuits at the 3Generate children and youth conference held in Swindon.
- In Wolverhampton and Walsall, the District worked with the Lichfield Diocese to develop a Church-Mosque Twinning programme, launched at a well-attended day conference. Methodists from the Walsall and the Brownhills & Willenhall Circuits have been particularly involved in the relationships springing from this.
- Marking a significant expansion of its capacity, seven new volunteer chaplains were recruited, trained and commissioned to work with the Borderlands Rural Chaplaincy, which is a joint project of the District with the Diocese of Hereford.

Financial review

The above activities and achievements illustrate the work of the District and the attached accounts show how the financial resources necessary for that work have been raised and expended. The accounts are also the means by which members of the District Council, as trustees, account for their stewardship of those funds to the circuits, the membership of the churches within the District and the wider community.

The finances of the District are held in eight different funds to account properly for the different purposes for which money comes into the District. Most of the income comes from other parts of the Methodist Church: assessments are received from the circuits in the District to fund the work done directly and the contribution to the Methodist Church Fund and distributions are received via the connexional structure of the Methodist Church to fund grant-making activities.

At 31st August 2017 the total funds of the District amounted to £468,144 (2016 £471,718) of which £265,000 was the book value of the District Chair's manse, leaving free reserves of £203,144 across all eight funds. A review of significant matters affecting District finances is as follows:

District Expenses Fund (unrestricted)

Substantial cost savings resulted in a surplus of nearly £17,000 for the year and closing free reserves of £81,227 (2016 £64,286).

District Training Fund (designated)

There was a big fall in training grant applications leaving £1,836 of training levy income unspent, and an increase in reserves to £14,400 (2016 £12,564).

Trustees' Annual Report for the year ended 31st August 2017

Manses Fund (designated)

Very little maintenance work was necessary at the manse this year following the change of Chair in the previous year, and the underspend on budget of £4,200 was transferred to the manses fund, increasing its balance to £25,085.

District Advance Fund (restricted)

The income from connexional funds was up by £31,000 (18%) on the previous year but the value of grants awarded rose by £134,000 (200%) reflecting an improvement in the number and quality of applications received. This has helped to reduce the fund reserves from £72,684 to £30,953, all of which is available to meet grant applications in the current year.

Agricultural Chaplaincy Fund (restricted)

The work of the Borderlands Rural Chaplaincy run in partnership with the Diocese of Hereford continues to expand although income was broadly comparable with the previous year and expenditure was lower. The fund balance carried forward at the end of the year therefore increased to £33,955 (2016 £25,455), which will ensure the chaplaincy's sustainability in the short-term.

Children's Holiday Fund (restricted)

The District received a grant of £9,990 from Big Lottery Awards for All, which created a surplus for the year and significantly increased closing reserves from £6,453 to £13,049, thereby securing the holiday's immediate future.

Chair's Benevolent Fund (restricted)

Donations exceeded grants paid and the balance at the end of the year was £742 (2016 £569).

Komera Partnership Fund (restricted)

Further money was raised to support the work of the District's Rwandan partners and grants were paid over to them during the year. At the year-end there was a balance of £3,733 left in the fund (2016 £3,822) of which £3,000 was given by Action for Children for work at Amizero school and centre for people with disabilities, which was paid over in November 2017.

Reserves policies

The reserves policy for the District Expenses Fund is based on a target level of free reserves of 10% of total circuit assessments, to reflect the risk that circuits may not be able to meet their assessments in full. For 2017/18 circuit assessments are £595,720, giving a reserves target of £59,600. The actual level of free reserves at 31st August 2017 was £81,227 or 13.6% of circuit assessments (2016: 10.9%). Modest deficits are therefore planned for the District Expenses Fund in the next few years with the objective of gradually bringing the reserves down in line with the policy.

The District Training Fund does not have a specific reserve requirement. It receives annual funding from circuit assessments which it uses to meet training grant applications.

The Manses Fund requires reserves of up to £25,000 to cover major repairs to the Chair's manse in excess of the annual budget and that compares to the actual reserves of £25,085.

The reserves in the District Advance Fund are already stated after taking into account future commitments and as the annual tranche of Circuit Model Trust Fund levies are received in September it is not necessary for this fund to have a target level of reserves at the year-end.

The Agricultural Chaplaincy Fund held reserves of £33,955 at the end of the year, representing about 10 months' expenditure at last year's rate. The scale and scope of the chaplaincy is being significantly expanded and more volunteer chaplains have been licensed. While they are not paid a salary they will incur expenses and future expenditure is therefore expected to be at a higher rate. In these circumstances, reserves of up to one year's expenditure are considered appropriate to ensure the resilience of the project.

Trustees' Annual Report for the year ended 31st August 2017

Reserves policies (continued)

A reserves policy of a half to one year's expenditure is also appropriate for the Children's Holiday Fund to ensure that the work is sustainable for at least a further year given the unpredictability of grant and donation income. At 31st August 2017 the reserves of £13,049 virtually covered 12 months' expenditure.

The Chair's Benevolent Fund and the Komera Partnership Fund are there to make grants to beneficiaries from the funds that have been raised for those purposes and thus do not require any specific target levels of reserves.

Investment policy

Surplus monies of the District's Funds (other than the District Advance Fund) are held in an interest bearing deposit account with the Central Finance Board of the Methodist Church, which is a common deposit fund reporting directly to Conference. The District Advance Fund is held by the Trustees for Methodist Church Purposes as custodian trustees on behalf of the District, and this fund is also in an interest bearing account with the Central Finance Board.

Plans for the future

The District has appointed to the new post of Missions and Ministries Co-ordinator with effect from 1st March 2018. This represents an evolution of the Mission Enabler post, which has been re-focussed partly to address the anticipated shortfall of ordained ministers available across the Methodist Connexion. It is planned to provide a major additional resource for circuits experiencing a shortage of ministry staff.

The theme for the year ending August 2018 is "Vocation" and during the year there are plans for a pilgrimage to the Holy Land and for participation in the "Moving Mountains" mission to Cumbria.

Structure, governance and management

The District, as part of the Methodist Church, is constituted under the terms of the Deed of Union of 1932, which was promulgated under the authority of legislation that is now found in the Methodist Church Act 1976. This Act provides the foundation on which all the remainder of the constitutional structure of the Church is raised.

The governing body of the Methodist Church in Great Britain is the Conference. Under the authority of the Act and the Deed of Union, Conference makes and amends Standing Orders, which are published annually in the Constitutional Practice and Discipline of the Methodist Church. This is the basis for governance of the Church as a connexion of local churches, circuits and districts working together within the one framework.

The District Synod is the principal body responsible for the affairs of the District and is constituted in accordance with the Deed of Union and Standing Orders. It is the church court for the District, serving as a link between the Conference and the Connexional Team on the one hand and the Circuits and Local Churches on the other. It has oversight of all District affairs.

The Synod annually appoints the members of the District Council whose responsibilities include the formulation and promotion of policy and the supervision of the use of resources of personnel, property and finance. Under charity law the members of the District Council are treated as the Trustees of the Charity and the names of the Trustees who served during the year or have been appointed since are shown on page 2.

The District Council nominates persons to the Synod for appointment as district officers and as members of the District Council and other district committees. In addition, the Chair of the District, the Secretary of the Synod and any member of the Methodist Council nominated by the Synod are ex-officio members of the District Council.

The District is one of thirty-one Districts of the Methodist Church in Great Britain. The Wolverhampton and Shrewsbury District brings together twelve Circuits, based in the City of Wolverhampton, two West Midlands Metropolitan Boroughs, parts of Staffordshire and Worcestershire, most of Shropshire, about half of Herefordshire and parts of Wales.

Trustees' Annual Report for the year ended 31st August 2017

Statement of trustees' responsibilities

Charity law requires the District Council (as Trustees) to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of its financial activities for that period, together with its assets and liabilities at the end of the period, and adequately distinguish any material special trust or other restricted fund of the Charity. In preparing those financial statements the District Council is required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether the policies adopted are in accordance with the appropriate SORP and the Accounting Regulations and with applicable Accounting Standards, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The District Council also has overall responsibility for ensuring that there is in place an appropriate system of controls, financial and otherwise, to provide reasonable confidence and assurance that:

- the District's administration is operating effectively and efficiently;
- the assets of the District are properly safeguarded against unauthorised loss or damage;
- proper records are maintained and information produced for management control, fiscal and statutory reasons; and
- the District complies with the relevant laws and guidelines.

This report was approved by the District Council as Trustees on 7th March 2018 and is signed on their behalf by:

R Parkinson

REV R.E. PARKINSON

District Chair

J Christopher Reed

J.C. REED

District Treasurer

Trustees

Wolverhampton and Shrewsbury Methodist District

Statement of Financial Activities for the year ended 31 August 2017

	District Expenses Fund (unrestricted)	Desig- nated Funds (unrestricted)	District Advance Fund (restricted)	Other Restrict- ed Funds (restricted)	Total Funds 2016/17	Total Funds 2015/16
	Note	£	£	£	£	£
Income from:						
Donations	2	-	150	-	61,112	61,262
Charitable activities						
Assessments on circuits	3	579,332	7,950	-	-	587,282
Levies on circuit model trust funds		-	-	67,290	-	67,290
Distribution from Connexional Priority Fund		-	-	135,409	-	135,409
Other charitable activities	4	29,392	-	-	-	29,392
<i>Total charitable activities</i>		<u>608,724</u>	<u>7,950</u>	<u>202,699</u>	<u>-</u>	<u>819,373</u>
Other trading activities		-	-	-	1,972	1,972
Investments	5	496	-	2,031	162	2,689
Other income	6	150	-	-	-	150
<i>Total income</i>		<u>609,370</u>	<u>8,100</u>	<u>204,730</u>	<u>63,246</u>	<u>885,446</u>
Expenditure on:						
Raising funds	10	-	-	634	-	634
Charitable activities						
Contribution to Methodist Church Fund Management and administration of the District	11	505,798	-	-	-	505,798
Other charitable activities undertaken directly	12	31,914	-	-	-	31,914
Grant funding of charitable activities	13	77,407	6,264	-	54,953	138,624
		5,885	-	202,052	4,113	212,050
<i>Total charitable activities</i>		<u>621,004</u>	<u>6,264</u>	<u>202,052</u>	<u>59,066</u>	<u>888,386</u>
Other expenditure		-	-	-	-	251
<i>Total expenditure</i>		<u>621,004</u>	<u>6,264</u>	<u>202,686</u>	<u>59,066</u>	<u>889,020</u>
Net income/(expenditure)		(11,634)	1,836	2,044	4,180	(3,574)
Transfers between funds	14	28,575	4,200	(43,775)	11,000	-
Net movement in funds		16,941	6,036	(41,731)	15,180	(3,574)
Total funds brought forward		329,286	33,449	72,684	36,299	471,718
Total funds carried forward		<u><u>346,227</u></u>	<u><u>39,485</u></u>	<u><u>30,953</u></u>	<u><u>51,479</u></u>	<u><u>468,144</u></u>

Wolverhampton and Shrewsbury Methodist District

Balance Sheet as at 31 August 2017

		District Expenses Fund (unrestricted)	Designated Funds (unrestricted)	District Advance Fund (restricted)	Other Restricted Funds (restricted)	Total Funds at 31 Aug 17	Total Funds at 31 Aug 16
	Note	£	£	£	£	£	£
Fixed assets							
Tangible assets	15	265,000				265,000	265,000
Current assets							
Debtors	16	420	1,613		377	2,410	2,752
Cash on deposit:							
TMCP				317,280		317,280	317,138
Central Finance Board		75,678	36,527		45,854	158,059	132,326
Cash at bank		7,920	1,345		12,840	22,105	6,146
Prepaid currency cards		80				80	2,663
<i>Total current assets</i>		<u>84,098</u>	<u>39,485</u>	<u>317,280</u>	<u>59,071</u>	<u>499,934</u>	<u>461,025</u>
Liabilities							
Creditors due within 1 year:							
Creditors	17	2,871			7,592	10,463	8,227
Grants payable	18			153,455		153,455	137,228
		<u>2,871</u>	<u>-</u>	<u>153,455</u>	<u>7,592</u>	<u>163,918</u>	<u>145,455</u>
<i>Net current assets</i>		81,227	39,485	163,825	51,479	336,016	315,570
<i>Total assets less current liabilities</i>		346,227	39,485	163,825	51,479	601,016	580,570
Creditors due after 1 year:							
Grants payable	18			132,872		132,872	108,852
Total net assets		<u><u>346,227</u></u>	<u><u>39,485</u></u>	<u><u>30,953</u></u>	<u><u>51,479</u></u>	<u><u>468,144</u></u>	<u><u>471,718</u></u>
Represented by							
Unrestricted Funds:							
District Expenses Fund		346,227				346,227	329,286
Designated Funds:							
District Training Fund			14,400			14,400	12,564
Manses Fund			25,085			25,085	20,885
Restricted Funds:							
District Advance Fund				30,953		30,953	72,684
Agricultural Chaplaincy Fund					33,955	33,955	25,455
Children's Holiday Fund					13,049	13,049	6,453
Chair's Benevolent Fund					742	742	569
Komera Partnership Rwanda					3,733	3,733	3,822
Total funds		<u><u>346,227</u></u>	<u><u>39,485</u></u>	<u><u>30,953</u></u>	<u><u>51,479</u></u>	<u><u>468,144</u></u>	<u><u>471,718</u></u>

The notes on pages 10 to 21 form part of these accounts

The accounts were approved by the District Council as Trustees on 7th March 2018 and are signed on their behalf by:

R Parkinson

REV R.E. PARKINSON

District Chair

Wolverhampton and Shrewsbury Methodist District

Statement of Cash Flows for the year ended 31 August 2017

	<i>Note</i>	Total Funds 2016/17 £	Total Funds 2015/16 £
Cash flows from operating activities			
Net cash provided by/(used in) operating activities	See below	36,562	(29,557)
Cash flows from investing activities			
Interest receivable		2,689	3,565
Proceeds from sale of manse		-	201,749
<i>Net cash provided by/(used in) investing activities</i>		2,689	205,314
Cash flows from financing activities			
Repayment of borrowing		-	(230,000)
Increase/(decrease) in cash and cash equivalents in the year		39,251	(54,243)
Cash and cash equivalents at beginning of year		458,273	512,516
Cash and cash equivalents at end of year		497,524	458,273
Represented by			
Cash on deposit:			
TMCP		317,280	317,138
Central Finance Board		158,059	132,326
Cash at bank		22,105	6,146
Prepaid currency cards		80	2,663
		497,524	458,273
Reconciliation of net income/(expenditure) to net cash flow from operating activities			
Net income/(expenditure) for the year as per Statement of Financial Activities	Page 8	(3,574)	42,835
Deduct interest receivable (investing activity)		(2,689)	(3,565)
Add back loss on sale of manse		-	251
Decrease in debtors	Note 16	342	13,305
Increase/(decrease) in creditors	Notes 17, 18	42,483	(82,383)
Net cash provided by/(used in) operating activities		36,562	(29,557)

Wolverhampton and Shrewsbury Methodist District

Notes to the Accounts for the year ended 31st August 2017

1 Basis of accounting and accounting policies

(a) Basis of preparation

The accounts have been prepared in accordance with the following:

- i) The Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015),
- ii) FRS 102 - The Financial Reporting Standard applicable in the UK and Republic of Ireland (as above), and
- iii) The Charities Act 2011.

The Charities SORP (FRS 102) has been used, despite the relevant 2008 accounting regulations still requiring use of the Charities SORP 2005, on the grounds that it is necessary to use the newer SORP in order to comply with the legal obligation to give a true and fair view.

The accounts have been prepared under the historical cost convention except for the use of an historical insured value as the deemed cost of the District manse. The accruals basis has been used to show a true and fair view of the District's financial position and activities.

(b) Public benefit entity

The District meets the definition of a public benefit entity in FRS 102 as its primary objectives require it to act so as to provide public, community or social benefit rather than to provide economic benefit to its members or participants.

(c) Going concern

The trustees consider there are no material uncertainties that would cast significant doubt on the District's ability to continue as a going concern for the foreseeable future, being a period of more than 12 months from the date these accounts are approved. They reached their view having taken into account the financial position of the District shown in these accounts, budgets for the next two years, and the connexional structure of the Methodist Church of Great Britain of which the District forms an integral part.

(d) Transition to Charities SORP (FRS 102)

These are the first accounts in which the Charities SORP (FRS 102) has been applied. No adjustments were required to the comparative figures for the previous year nor to the opening fund balances.

(e) Change in accounting policy

Under Methodist Standing Order 361 the Methodist Conference levies an annual assessment on each circuit in the home church through the several districts to maintain the Methodist Church Fund ("MCF"). The assessment is levied on the districts who then collect from their circuits the MCF assessment plus a contribution to district expenses. The allocation of the MCF assessment between districts is based on staffing levels in the circuits comprising each district.

Hitherto the view has been held, in common with most other districts, that the District was acting as agent for the Conference in collecting the MCF assessments from its circuits. Accordingly neither the receipt of those assessments from the circuits nor the payment of those assessments to the Fund were shown in the District's Statement of Financial Activities.

The allocation of the MCF and District Expenses Fund assessment between the circuits is the subject of agreement between the District Treasurer and the circuit treasurers and in recent years has been based on a number of factors, including staffing levels and membership and attendance statistics. The District, therefore, can no longer be regarded as acting as agent in this matter as the amounts it collects from the respective circuits are not the amounts assessed by the Conference.

A change in accounting policy is therefore justified to ensure the accounts give more appropriate and relevant information about these transactions and so that circuit treasurers can see the amounts they pay to the District reflected in the District accounts. The comparative figures for the previous year have been adjusted to reflect the new policy, but there is no effect on the net income or expenditure of the District.

Wolverhampton and Shrewsbury Methodist District

Notes to the Accounts for the year ended 31st August 2017

(f) Funds

The District operates a District Expenses Fund, which is a general unrestricted fund that can be used for any District purposes and holds cash, other current assets and the District manse. In addition there are designated funds holding cash and current assets designated for particular purposes but which may be used for other District purposes at the discretion of the trustees. There are also several restricted funds holding cash and current assets which can only be used for the specified purpose because of the terms on which their funding was received whether by grant, donation or fundraising.

(g) Income recognition

Income is recognised when the District becomes entitled to the economic benefit of the income, it is probable (i.e. more likely than not) that it will be received, and its monetary value can be measured reliably. No attempt is made to measure the considerable value of services or time donated by volunteers.

The District acts as agent in the following matters:

- i) collections taken at Synod for various charities, which are paid over to the respective charities shortly afterwards; and
- ii) payments received from the Methodist Church Fund to reimburse the District for the expenses of District representatives attending the Methodist Conference.

The receipts and payments for the above matters are not income or expenditure of the District and are therefore not reflected in the Statement of Financial Activities.

(h) Expenditure recognition

Expenditure is recognised when there is a legal or constructive obligation committing the District to pay out resources, it is probable (i.e. more likely than not) that settlement will be required, and the amount of the obligation can be measured reliably.

(i) Grants payable

The District makes a significant number of grants to third parties in furtherance of its objects, sometimes as one-off payments and sometimes as a series of periodic payments that may cover several years. As soon as a grant is awarded to a third party they have a valid expectation that the District will discharge its obligation to make the payments whenever they are to become due. This creates a constructive obligation in respect of the total value of the award. Even though multi-year grant awards are subject to annual monitoring, payment of the full amount is nevertheless probable and accordingly the award is immediately recognised as expenditure and a liability for the future payments is recorded.

(j) VAT

Since the District is not registered for VAT, all input VAT is charged with the expense to which it relates.

(k) Pensions

All employees of the District are invited to join a defined contribution pension scheme managed by The Pensions Trust. The District's contribution is set at 6% of salary and the District has no liability beyond making its contributions and paying over the deductions for the employees' contributions. There were no contributions outstanding at the year-end.

(l) Tangible fixed assets

Tangible fixed assets are capitalised if they can be used for more than one year, and individually cost more than £1,000. They are valued at historical cost, except for the District Chair's manse, which is stated at deemed cost, being its insured value in 2011. The residual value of the manse has been reviewed and is not less than the value at which it is stated in the accounts; accordingly no depreciation has been provided.

(m) Debtors and creditors

Debtors are stated at the amount the District expects to receive or the amount it has paid in advance for goods or services. Creditors are stated at the amount the District expects to pay or the amount it has received as an advance payment for goods or services.

Wolverhampton and Shrewsbury Methodist District

Notes to the Accounts for the year ended 31st August 2017

2 Donations

	District Expenses Fund (unrestricted) £	Desig- nated Funds (unrestricted) £	District Advance Fund (restricted) £	Other Restrict- ed Funds (restricted) £	Total Funds £
2016/17					
Donations from churches	-	-	-	16,724	16,724
Donations from individuals	-	-	-	5,323	5,323
Grant from Shropshire & Marches Circuit	-	-	-	10,000	10,000
Grant from Hereford Diocese	-	-	-	16,000	16,000
Grant from Big Lottery Awards for All	-	-	-	9,990	9,990
Other donations and grants	-	150	-	3,075	3,225
	<u>-</u>	<u>150</u>	<u>-</u>	<u>61,112</u>	<u>61,262</u>
2015/16					
Donations from churches	-	-	-	13,992	13,992
Donations from individuals	-	-	-	4,565	4,565
Grant from Shropshire & Marches Circuit	-	-	-	10,000	10,000
Grant from Hereford Diocese	-	-	-	17,000	17,000
Other donations and grants	-	-	-	4,997	4,997
	<u>-</u>	<u>-</u>	<u>-</u>	<u>50,554</u>	<u>50,554</u>

3 Assessments on circuits

The District comprises twelve circuits, which are geographical groupings of local churches. The Methodist Conference levies an annual assessment on each circuit in the home church through the several districts to maintain the Methodist Church Fund ("MCF"). The assessment is levied on the districts who then collect from their circuits the MCF assessment plus a contribution to district expenses and training costs. The allocation of the MCF assessment between districts is based on staffing levels in the circuits comprising each district.

The allocation of the combined assessment between the circuits is the subject of agreement between the District Treasurer and the circuit treasurers and is based on a number of factors, including staffing levels and membership and attendance statistics.

There has been a change in accounting policy. Previously the MCF assessment collected from circuits and paid to the Connexion was omitted from both income and expenditure in the District accounts as the District was regarded as merely acting as an agent in this matter. The reasons for the change are explained in Note 1(e) above.

	District Expenses Fund (unrestricted) £	Desig- nated Funds (unrestricted) £	District Advance Fund (restricted) £	Other Restrict- ed Funds (restricted) £	Total Funds £
2016/17					
Methodist Church Fund	505,798	-	-	-	505,798
District Expenses Fund	73,534	-	-	-	73,534
District Training Fund	-	7,950	-	-	7,950
	<u>579,332</u>	<u>7,950</u>	<u>-</u>	<u>-</u>	<u>587,282</u>
2015/16					
Methodist Church Fund	508,476	-	-	-	508,476
District Expenses Fund	58,796	-	-	-	58,796
District Training Fund	-	7,800	-	-	7,800
	<u>567,272</u>	<u>7,800</u>	<u>-</u>	<u>-</u>	<u>575,072</u>

Wolverhampton and Shrewsbury Methodist District

Notes to the Accounts for the year ended 31st August 2017

4 Other charitable activities	District Expenses Fund (unrestricted) 2016/17	District Expenses Fund (unrestricted) 2015/16			
	£	£			
Charges and fundraising for visit to Rwanda to support the District's Komera Partnership	29,392	-			
Other charges for courses and events	-	600			
	<u>29,392</u>	<u>600</u>			

5 Investment income	District Expenses Fund (unrestricted) £	Designated Funds (unrestricted) £	District Advance Fund (restricted) £	Other Restricted Funds (restricted) £	Total Funds £
Interest receivable:					
2016/17	496	-	2,031	162	2,689
2015/16	869	-	2,546	150	3,565

6 Other income	District Expenses Fund (unrestricted) £	Designated Funds (unrestricted) £	District Advance Fund (restricted) £	Other Restricted Funds (restricted) £	Total Funds £
2016/17					
Sale of projector	<u>150</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>150</u>
2015/16					
Unspent grants repaid	-	-	5,567	-	5,567
Compensation from bank for delayed payment	-	-	-	100	100
	<u>-</u>	<u>-</u>	<u>5,567</u>	<u>100</u>	<u>5,667</u>

7 Payments to trustees

The members of the District Council are the trustees of the District and none of them received any remuneration for their role as trustee. Two of the trustees were paid for other roles within the District. Mrs Beatrice Cloke as Synod Secretary received the allowance authorised by the Methodist Conference and Mrs Margaret Reynolds as District Safeguarding Officer was paid under a contract of employment, as follows:

	2016/17	2015/16
	£	£
Synod Secretary - allowance	1,159	1,143
Safeguarding Officer:		
Salary	13,536	13,349
Employer's national insurance contributions	746	723

The Chair of the District, Rev Rachel Parkinson (2015/16 Rev John Howard), is a trustee and is regarded as the sole key management person of the District. Under the authority of the Methodist Conference, the Chair was paid by the Connexion and was required to occupy the manse owned and maintained by the District. Total annual costs were as follows:

	2016/17	2015/16
	£	£
Stipend and chair's allowance	28,980	29,825
Employer's national insurance contributions	2,873	1,574
Employer's contributions to defined benefit pension scheme	6,237	6,149
District manse maintenance and running costs	5,308	11,622
	<u>43,398</u>	<u>49,170</u>

Wolverhampton and Shrewsbury Methodist District

Notes to the Accounts for the year ended 31st August 2017

7 Payments to trustees (continued)

During the year three (2015/16 four) trustees received reimbursement of expenses incurred in carrying out their duties:

	2016/17	2015/16
	£	£
Cost of travel for District purposes	4,075	7,567
Postage, telephone, stationery, hospitality and conferences	865	1,957
	4,940	9,524

8 Independent examiner

The independent examiner did not charge a fee for reporting on the accounts (2015/16 Nil) and did not carry out any other work for the District during the year.

9 Staff costs

During the year the District employed one full-time employee (2015/16 one) and five part-time employees (2015/16 five). The full-time equivalent number of staff was 2.4 (2015/16 2.6). Staff costs were as follows:

	2016/17	2015/16
	£	£
Salaries	65,527	68,299
Employer's national insurance contributions	4,857	5,240
Employer's contributions to defined contribution pension scheme	2,426	2,198
	72,810	75,737
Charged to:		
District Expenses Fund (unrestricted)	37,916	41,636
Agricultural Chaplaincy Fund (restricted)	34,894	34,101
	72,810	75,737

All staff are paid at a rate above the living wage and no employees received emoluments of more than £60,000.

The full-time employee served as agricultural chaplain with Borderlands Rural Chaplaincy, a joint Methodist and Anglican initiative among rural communities in the Welsh borders, and the part-time staff included the safeguarding officer, the mission enabler and administrative posts.

10 Expenditure on raising funds

	District Expenses Fund (unrestricted)	Designated Funds (unrestricted)	District Advance Fund (restricted)	Other Restricted Funds (restricted)	Total Funds
	£	£	£	£	£
2016/17					
TMCP management fee	-	-	634	-	634
	-	-	634	-	634
2015/16					
TMCP management fee	-	-	668	-	668
Cost of calendars and cards for resale	-	-	-	673	673
	-	-	668	673	1,341

TMCP (Trustees for Methodist Church Purposes) hold the District Advance Fund as custodian trustee and invest it in a deposit fund at the Central Finance Board of the Methodist Church. The management fee is 0.2%pa of the fund value.

Wolverhampton and Shrewsbury Methodist District

Notes to the Accounts for the year ended 31st August 2017

11 Management and administration of the District

	2016/17	2015/16
	£	£
Chair's travel and miscellaneous expenses	2,935	9,955
Administration staff costs	15,582	15,056
District office expenses	3,954	4,633
Chair's manse expenses	5,308	11,622
Synod expenses	1,691	3,677
Meeting, travel and other administrative expenses	2,444	2,975
	<u>31,914</u>	<u>47,918</u>

Charged to District Expenses Fund (2015/16 District Expenses Fund except for £1,010 charged to designated funds).

12 Other charitable activities undertaken directly

	District Expenses Fund (unrestricted)	Designated Funds (unrestricted)	District Advance Fund (restricted)	Other Restricted Funds (restricted)	Total Funds
	£	£	£	£	£
2016/17					
Mission Enabler costs	8,000	-	-	-	8,000
Safeguarding costs	16,548	-	-	-	16,548
Industrial chaplaincy costs	16,673	-	-	-	16,673
Agricultural chaplaincy costs	-	-	-	41,146	41,146
Other District officers' costs	2,297	-	-	-	2,297
Komera Partnership visits	32,885	-	-	-	32,885
Children's holiday costs	-	-	-	13,532	13,532
Training and sundry expenses	1,004	6,264	-	275	7,543
	<u>77,407</u>	<u>6,264</u>	<u>-</u>	<u>54,953</u>	<u>138,624</u>
2015/16					
Mission Enabler costs	12,569	-	-	-	12,569
Safeguarding costs	17,916	-	-	-	17,916
Industrial chaplaincy costs	17,963	-	-	-	17,963
Agricultural chaplaincy costs	-	-	-	46,020	46,020
Other District officers' costs	3,374	-	-	-	3,374
Komera Partnership visits	-	-	338	585	923
Children's holiday costs	-	-	-	12,808	12,808
Training and sundry expenses	1,035	15,970	-	746	17,751
	<u>52,857</u>	<u>15,970</u>	<u>338</u>	<u>60,159</u>	<u>129,324</u>

Wolverhampton and Shrewsbury Methodist District

Notes to the Accounts for the year ended 31st August 2017

13 Grant funding of charitable activities	District Expenses Fund (unrestricted) £	Designated Funds (unrestricted) £	District Advance Fund (restricted) £	Other Restrict- ed Funds (restricted) £	Total Funds £
2016/17					
Grants paid in year:					
Local ecumenical organisations	5,885	-	13,947	-	19,832
Grants to circuits and churches	-	-	145,282	-	145,282
Grants to partners in Rwanda	-	-	-	4,113	4,113
Other grants	-	-	950	-	950
	<u>5,885</u>	<u>-</u>	<u>160,179</u>	<u>4,113</u>	<u>170,177</u>
Grants awarded but unpaid at end of year	-	-	286,327	-	286,327
Grants awarded but unpaid at start of year	-	-	(244,454)	-	(244,454)
	<u><u>5,885</u></u>	<u><u>-</u></u>	<u><u>202,052</u></u>	<u><u>4,113</u></u>	<u><u>212,050</u></u>
2015/16					
Grants paid in year:					
Local ecumenical organisations	4,885	-	16,690	-	21,575
Grants to circuits and churches	-	-	132,664	-	132,664
Grants to partners in Rwanda	-	-	-	6,492	6,492
Other grants	-	-	550	-	550
	<u>4,885</u>	<u>-</u>	<u>149,904</u>	<u>6,492</u>	<u>161,281</u>
Grants awarded but unpaid at end of year	-	-	244,454	-	244,454
Grants awarded but unpaid at start of year	-	-	(326,625)	-	(326,625)
	<u><u>4,885</u></u>	<u><u>-</u></u>	<u><u>67,733</u></u>	<u><u>6,492</u></u>	<u><u>79,110</u></u>

All these grants were made to institutions and none was made to an individual.

The grants awarded during the year from the District Advance Fund are for personnel, ecumenical, outreach or property projects related to mission and ministry, predominantly within circuits or local churches.

	2016/17 £	2015/16 £
Personnel, ecumenical and outreach projects	195,758	65,858
Property projects	6,294	1,875
	<u><u>202,052</u></u>	<u><u>67,733</u></u>

There were only three grants of more than £20,000 awarded during the year and each of those is payable by instalments over three years from 2017/18 to 2019/20:

Wolverhampton Pioneer Ministries - half the cost of the team leader's post for three years, funded jointly with the Diocese of Lichfield	£ 42,558
Shropshire and Marches Circuit - to support a cluster lay worker for three years	£ 30,000
Walsall Circuit - to support the work of Ablewell Advice Service for three years	£ 30,000

There are no support costs included in the cost of grant funding as they are not material. The District Advance Fund is overseen by the Resourcing Mission Committee, the work of which is largely carried out by its officers, predominantly the District Grants Officer, on a voluntary basis.

Wolverhampton and Shrewsbury Methodist District

Notes to the Accounts for the year ended 31st August 2017

14 Transfers between funds	District Expenses Fund (unrestricted) £	Designated Funds (unrestricted) £	District Advance Fund (restricted) £	Other Restricted Funds (restricted) £	Total Funds £
2016/17 transfers to/(from) funds					
Mission Enabler costs	8,000		(8,000)		-
Industrial chaplaincy costs	19,400		(19,400)		-
Agricultural chaplaincy costs			(10,000)	10,000	-
Other District officers' costs	2,125		(2,125)		-
Komera Partnership visits	2,800		(2,800)		-
Children's holiday			(1,000)	1,000	-
Coach to 3Generate	450		(450)		-
Underspend on manse maintenance	(4,200)	4,200			-
	<u>28,575</u>	<u>4,200</u>	<u>(43,775)</u>	<u>11,000</u>	<u>-</u>
2015/16 transfers to/(from) funds					
Mission Enabler costs	12,700		(12,700)		-
Industrial chaplaincy costs	16,600		(16,600)		-
Agricultural chaplaincy costs			(13,000)	13,000	-
Other District officers' costs	3,300		(3,300)		-
Children's holiday			(1,000)	1,000	-
Coach to 3Generate	94	(94)			-
Overprovision for loss on second manse	13,900	(13,900)			-
Overspend on manse maintenance	2,200	(2,200)			-
	<u>48,794</u>	<u>(16,194)</u>	<u>(46,600)</u>	<u>14,000</u>	<u>-</u>

15 Tangible fixed assets

District manse	Land £	Buildings £	Total £
Deemed cost			
Brought forward	80,000	185,000	265,000
Additions/disposals in year	-	-	-
Balance carried forward	<u>80,000</u>	<u>185,000</u>	<u>265,000</u>

The Chair's manse is stated at deemed cost, being its insured value in 2011. The residual value of the manse has been reviewed and is not less than its book value and accordingly no depreciation has been provided. The trustees have estimated the proportion of the deemed cost attributable to the land.

16 Debtors

	31/8/17 £	31/8/16 £
Debtors		
Wolverhampton Circuit for services provided	-	288
Other debtors	100	160
	<u>100</u>	<u>448</u>
Prepayments		
Deposits for conference fees	480	480
Deposit for probationers' retreat January 2018	1,133	-
Safeguarding presentation October 2017	420	-
Air fares for trip to Rwanda in September 2016	-	1,048
	<u>2,033</u>	<u>1,528</u>
Accrued income - gift aid refund receivable	277	776
	<u>2,410</u>	<u>2,752</u>

Wolverhampton and Shrewsbury Methodist District

Notes to the Accounts for the year ended 31st August 2017

17 Creditors

	31/8/17	31/8/16
	£	£
Accrued expenses		
Reimbursement of employees' and volunteers' expenses	1,776	1,793
Overtime pay accrued	-	288
Accrued expenses due to third party suppliers	8,557	572
Apprenticeship levy due to Methodist Church payroll bureau	130	-
Wolverhampton Circuit industrial chaplain costs	-	1,520
	<u>10,463</u>	<u>4,173</u>
Deferred income re trips to Rwanda in 2016/17	-	3,745
Other creditors	-	309
	<u>10,463</u>	<u>8,227</u>

18 Liabilities for grants payable in future years

	31/8/17	31/8/16
	£	£
Grants payable within one year:		
District Training Fund grants	-	1,626
District Advance Fund grants payable in 2017/18	153,455	135,602
	<u>153,455</u>	<u>137,228</u>
Grants payable after more than one year:		
District Advance Fund grants:		
Payable in - 2017/18	-	70,352
2018/19	86,186	28,500
2019/20	46,686	10,000
	<u>132,872</u>	<u>108,852</u>
Total grant commitments	<u>286,327</u>	<u>246,080</u>

19 Connected organisations and related parties

The ultimate controlling body of the District is the Conference of the Methodist Church in Great Britain. The national organisation of the church, known as the Connexion, is a connected organisation as are the thirty other regional Districts and all the local groupings of churches, known as Circuits, and all the individual Churches, as well as other Methodist Church bodies. Each of these entities has its own trustees and many of the District's trustees are also trustees of some of these. However, the District has no significant influence over any of these entities nor, with the exception of the Methodist Conference, do they have significant influence over the District. They are therefore not considered related parties.

Grants are received through the Connexion from Methodist Church funds and Circuit funds and the Circuits also pay an assessment to the District as explained in Note 3 above. Many Circuits and Churches make donations and provide personnel to support District activities. The District also receives interest on funds deposited with the Central Finance Board of the Methodist Church, a common deposit fund, and with the Trustees for Methodist Church Purposes, which acts as custodian trustee for all property held on Methodist Model Trusts.

The District in turn makes grants to Circuits and Churches for personnel and property projects and pays a contribution to the Methodist Church Fund managed by the Connexion. Insurance cover is provided by Methodist Insurance PLC.

Wolverhampton and Shrewsbury Methodist District

Notes to the Accounts for the year ended 31st August 2017

20 Summary of fund movements

	Fund balances brought forward	Income	Expenditure	Transfers between funds (Note 14)	Fund balances carried forward
	£	£	£	£	£
Unrestricted funds:					
District Expenses Fund	329,286	609,370	621,004	28,575	346,227
District Training Fund	12,564	8,100	6,264	-	14,400
Manses Fund	20,885	-	-	4,200	25,085
	<u>362,735</u>	<u>617,470</u>	<u>627,268</u>	<u>32,775</u>	<u>385,712</u>
Restricted funds:					
District Advance Fund	72,684	204,730	202,686	(43,775)	30,953
Agricultural Chaplaincy Fund	25,455	39,646	41,146	10,000	33,955
Children's Holiday Fund	6,453	19,128	13,532	1,000	13,049
Chair's Benevolent Fund	569	448	275	-	742
Komera Partnership Fund	3,822	4,024	4,113	-	3,733
	<u>108,983</u>	<u>267,976</u>	<u>261,752</u>	<u>(32,775)</u>	<u>82,432</u>
Total funds	<u><u>471,718</u></u>	<u><u>885,446</u></u>	<u><u>889,020</u></u>	<u><u>-</u></u>	<u><u>468,144</u></u>

21 Unrestricted funds

(a) District Expenses Fund

This is the general fund used for running the District and has no restrictions. It is financed principally by circuit assessments and the fund balance includes the value of the District manse (£265,000).

(b) Designated funds

These funds are designated for particular purposes by the District Council but they are not held on terms that prevent their use for other District purposes if the Council so resolve.

The District Training Fund is financed by a levy on the number of ministers in each circuit and is used to fund ministerial and lay training.

The Manses Fund is used as a reserve to cover occasional heavy expenditure on maintenance of the District Chair's manse. Manse maintenance is charged to the District Expenses Fund but any underspend compared to budget is transferred to the Manses Fund and any overspend is covered by drawing on the Manses Fund.

22 Restricted funds

(a) District Advance Fund

This fund is set up under Methodist standing orders and is funded by a levy on the end-of-year balances of the Circuit Model Trust Funds of the circuits in the District and by a distribution from the Connexional Priority Fund, as part of the process of moving money around the Connexion to enable it to best be used for the mission of the church. The fund is administered by the Resourcing Mission Committee who award grants in accordance with the fund policy to support personnel or property projects related to mission and ministry and to support outreach, evangelism and ecumenical work.

Wolverhampton and Shrewsbury Methodist District

Notes to the Accounts for the year ended 31st August 2017

22 Restricted funds (continued)

(b) Other restricted funds

The Agricultural Chaplaincy Fund finances the work of Borderlands Rural Chaplaincy, a joint Methodist and Anglican initiative among rural communities in the Welsh borders. Its income comes mainly from grants and donations from a range of Methodist and Anglican sources and it employs a full-time chaplain who is supported by a team of volunteers.

The Children's Holiday Fund provides a holiday each year for 35 to 40 children aged 11 to 12 for whom there is a pressing need for a holiday. It is financed mainly by donations and grants from Methodist and third party sources.

The Chair's Benevolent Fund provides modest sums from donations to allow the Chair to meet cases of personal need in a confidential way.

The Komera Partnership Fund supports the District's partnership with the Free Methodist Church of Rwanda and the Peacebuilding Healing and Reconciliation Programme of Rwanda with funds from donations and fundraising activities.

Wolverhampton and Shrewsbury Methodist District

Accounts for the year ended 31st August 2017

DECLARATIONS

Treasurer

I confirm that these accruals-based accounts for the year ended 31st August 2017 have been prepared from the records of the District and that they include all funds under the control of the District Council.

Signature of Treasurer	<i>J Christopher Reed</i>	Date	7th March 2018
Name	J. Christopher Reed FCA TEP		
Address	3 Castlecroft Lane Wolverhampton WV3 8JX		

Approval by the District Council

The trustees' annual report and accounts for the year ended 31st August 2017 were approved by the District Council as trustees on 7th March 2018 and are signed on their behalf by:

Signature of Chair of the meeting	<i>R Parkinson</i>	Date	7th March 2018
Name of the Chair of the meeting	Rev Rachel E. Parkinson		

Wolverhampton and Shrewsbury Methodist District

Accounts for the year ended 31st August 2017

Independent Examiner's Report to the Trustees of Wolverhampton and Shrewsbury Methodist District

I report to the trustees on my examination of the accounts of Wolverhampton and Shrewsbury Methodist District ("the District") for the year ended 31st August 2017.

Responsibilities and basis of report

As the charity trustees of the District, you, the members of the District Council, are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the District's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the District's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the District as required by section 130 of the Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008, other than any requirement that the accounts give a true and fair view, which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signature of Examiner	<div style="border: 1px solid black; padding: 5px; text-align: center;"><i>GH Tonks</i></div>
Name of Examiner	<div style="border: 1px solid black; padding: 5px; text-align: center;">G.H. Tonks FCA</div>
Relevant professional body	<div style="border: 1px solid black; padding: 5px; text-align: center;">The Institute of Chartered Accountants in England and Wales</div>
Address of Examiner	<div style="border: 1px solid black; padding: 5px; text-align: center;">46 Park Lane Shifnal TF11 9HD</div>
Date	<div style="border: 1px solid black; padding: 5px; text-align: center;">7th March 2018</div>